

## Registration Form

Session	<b>Soar Through Change Using Appreciative Inquiry</b>
Date & Location	December 2-4, 2015 202 Regina St. Wilfred Laurier University, Waterloo Ontario
Registrant Contact information	Name: Email: Company: Address: Phone Number:
Invoice Details	Total: \$900 + \$117 (hst) = \$1017  Payment by:  (E-transfer, Cheque, Visa or MasterCard)
Payment Process	Your payment can be made by e-transfer to: christie@humanfactor.ca  Or by Cheque to: The Human Factor, 3897 Arthur Road, Inverary ON K0H 1X0  For credit card payments, please contact 16135837740 for confidential processing.

We look forward to working with you. See you at the session.

**Cancellation Policy:** If you have to cancel, please email the details to us up to 21 days before the session for a full refund. If you have to cancel within 20 days of the session date, your fee will not be refunded. You can transfer to a future session or Human Factor service at no charge up to 5 days before the session. Please fax/email the details to us. No refunds for cancellations less than 5 days before the event. To change the person attending, please fax/email details to us. No charge will be incurred.

If we cancel a course, we will refund your registration fees. We regret that we cannot cover additional expenses.